



BHAKTA KAVI NARSINH MEHTA UNIVERSITY

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Circular:

Sub: Change in the mode of preparing the project report of BBA Semester-6 Paper Code 606: Practical Studies.

Ref: Approval from Hon.Vice Chancellor on note dated 19th January, 2021

This is to inform to all the principals of the BBA colleges affiliated to Bhakta Kavi Narsinh Mehta University that the mode of preparing the project report of BBA Semester-6 Paper Code 606: Practical Studies is changed as per following details only for the academic year 2020-2021.

As per the existing University Syllabus of the above-mentioned paper, BBA students have to undergo for practical training in the company. They have to stay for 15 days in the company to collect data on practical aspects relevant to the topic for preparing the project report. **But due to COVID-19 pandemic situation, following changes have been made for the academic year 2020-2021 only.** Now the students have to keep the following points in mind while preparing the Project Report. (It is applicable for one year only i.e. 2020-2021)

1. The students can prepare practical training project report on selected topic on the basis of secondary data. It is not compulsory for them to go physically to the company for training and data collection.
2. If the college authority and students are willing to go for training physically, they can do so.
3. In case of not going to the company in physical, the college principal will issue the project completion certificate on the letter head of the college duly signed by the project guide and principal. The student must attach this certificate with the project report.
4. The students have to attach declaration certificate regarding originality of contents and authenticity in the project report.
5. If any student is going for training physically, he/she should follow the SOP of Govt. of Gujarat strictly. It will be his/her duty to follow norms, regulations and other conditions of the concerned company.

All principals/heads of the concerned subject should take note of the temporary changes made in the Semester-6: Paper Code:606: Practical Studies.

I/c Registrar

Ref.No.: BKNMU/Academic/148/2021

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Date: 10/02/2021